

Mid-tenure Review for Tenure-track Faculty

Mid-tenure Review: Timeline (effective April 2024)

- April 1** Eligible candidates notified by the Dean.
- April 15** Dean calls the Mid-tenure committee to its initial organizational meeting. The Mid-tenure committee elects a Chair.
- May 31** Dean's office (Grace Gladney) provides a **Faculty Document Submissions** guide and link for the candidate to upload their electronic documentation.
- August 15** Candidate **uploads all required documentation** to the file share link provided by the Dean's office.
- By Sept 15th** The Mid-tenure Committee Chair solicits confidential letters from each **tenured faculty** within the candidate's school with a due date determined by the Mid-tenure Committee Chair.
School Director uploads letter to candidate's file share accessing the candidate with a due date determined by the Mid-tenure Committee Chair.
- Sept – Dec** The Mid-tenure Committee reviews the candidate's tenure dossier and letters from the tenured faculty and school director.
- January 15** The Chair of the Mid-tenure Committee uploads the letter of review to the candidate's file share folder.
- April 1** Dean forwards the Mid-tenure Committee's letter and candidate's documentation to the provost, along with a separate Dean's recommendation letter.
- By May 15th** Provost provides letter to the Dean with comments on the candidate's progress. The Dean, candidate's School Director meet with the candidate.