

## Tenure Recommendation Letter Assessment

After review of the candidate's materials, this recommendation letter template should be completed only by **tenured members** of the candidate's school. Please use this template to provide your evaluation and written recommendation to the tenure committee. Primary responsibility for the tenure review process rests with the Tenure and Promotion Committee. The purpose of this Tenure Recommendation Letter Assessment is to provide eligible faculty in the candidate's school an opportunity to communicate relevant information and recommendation to the committee.

**School:**

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*Name of Tenure-track Faculty Member*

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*Name and Title of Evaluator*

### Section I: Written Recommendation

Please provide a written recommendation to the College Tenure and Promotion Committee. Your written recommendation should focus on an **objective assessment** of the candidate's scholarship, service, and teaching as they relate to university and college criteria for tenure. Faculty recommendations are **confidential**. Per policy (<https://www.rit.edu/policies/e050>), they are accessible only to the tenure committee, the dean, and the provost. **NOTE:** If your written recommendation exceeds the space provided below, please provide it as a separate letter along with this form.

## Section II: Evaluation

Evaluate the above-named tenure-track faculty member as either “meets” or “does not meet” each of the criteria listed.

Excellence in:	Meets Criteria	Does Not Meet Criteria	No Basis for Recommendation
Effective Classroom Teaching			
Scholarly or Creative Achievement			
Service Contributions to the Program, School, Institution and Profession			

## Section III: Recommendation

Please select your overall recommendation for the above-named tenure-track faculty member:

- Recommend for Tenure
- Do Not Recommend for Tenure

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*Evaluator's Signature*