

## Where Do I Refer a Student?

**Notice on Privacy:** Depending on the federal laws governing the particular University department, staff are guided by either the Family Educational Rights and Privacy Act (FERPA) or Health Insurance Portability and Accountability Act (HIPAA), and may be limited from sharing certain information about a student without that student's consent. We encourage you to share concerns you have about a student with an appropriate department, and you may request that a department reach out to a student. However, the department may not be able to share information they have about the student with you in return.

IF...	Consult with or refer to...
<p>There is an <b>emergency</b> or <b>imminent danger</b></p> <p>A student has expressed an <b>intent to harm</b> themselves or others.</p>	<p><b>Public Safety: (585) 475-3333</b>      <i>or</i>      <b>911</b></p> <p><a href="http://rit.edu/publicsafety">http://rit.edu/publicsafety</a></p> <p>Text: (585) 205-8333 Available 24 hours</p> <p>Examples include if you are concerned about the welfare of a possible missing person who has hinted about suicidal ideation, or a student is exhibiting aggressive, assaultive behavior such as being violent or destructive toward people or property.</p>
<p>A student is <b>disruptive</b>, which gives you general concern about the wellbeing of the student or others</p>	<p><b>Public Safety: (585) 475-3333</b></p> <p><a href="http://rit.edu/publicsafety">http://rit.edu/publicsafety</a></p> <p>Public safety can send an officer in plain clothes to avoid further class disruptions.</p> <p>Report concerns about a student to the <b>Student Behavior Consultation Team (SBCT)</b></p> <p><a href="https://www.rit.edu/student-behavior-consultation-team-sbct">https://www.rit.edu/student-behavior-consultation-team-sbct</a></p> <p>Submit a <b>Tiger Cares Report</b> by clicking on the "File a Report" link.</p>
<p>A student has shared that they were <b>sexually assaulted</b>, have experienced <b>dating or domestic violence/abuse</b> or are the victim of <b>stalking</b></p> <p>A student has shared that they were a victim of <b>discrimination</b> or <b>harassment</b> based on federally-protected categories (i.e., race, color, national origin, religion, sex, gender, gender identity, gender expression, pregnancy, physical or mental disability, medical condition, ancestry, marital status, age, sexual orientation, citizenship, protected veteran status)</p>	<p><b>Title IX: Office of Compliance and Ethics</b></p> <p><a href="https://www.rit.edu/fa/compliance/title-ix">https://www.rit.edu/fa/compliance/title-ix</a></p> <p>Title IX Includes gender discrimination, sexual assault, sexual harassment, sexual violence, stalking, dating and domestic violence. If you have questions about whether a behavior might be considered a violation, please contact the <b>Title IX Coordinator</b>.</p> <p>If a potential Title IX violation is disclosed <b>directly</b> or <b>indirectly</b> during a conversation involving a RIT faculty member, staff member, or student, you <b>must report</b> what you know to the Title IX office immediately. This applies even when occurring off-campus.</p> <p><b>CARES (Campus, Advocacy, Response, and Support)</b></p> <p><a href="https://www.rit.edu/counseling/cares">https://www.rit.edu/counseling/cares</a></p> <p>CARES is additional resource of trained and dedicated volunteers available outside of Counseling and Psychological Services business hours to support RIT students.</p>

IF...	Consult with or refer to...
<p>A student appears to be in some sort of <b>distress</b> or you have noticed <b>worrisome changes</b> in their behavior such as:</p> <ul style="list-style-type: none"> <li>▪ Significant changes in sleep or eating habits</li> <li>▪ Personal hygiene deterioration</li> <li>▪ Angry or threatening outburst</li> <li>▪ Changes in levels of functioning (e.g., decreased academic performance, social withdrawal)</li> <li>▪ Evidence of drug or alcohol abuse</li> <li>▪ Paranoia</li> <li>▪ Anxiety or agitation</li> <li>▪ Forgetfulness or difficulty concentrating</li> <li>▪ Low energy level or continuous sadness</li> <li>▪ Significant weight gain or loss</li> </ul>	<p>If you believe that it might be helpful for the student to be evaluated or receive therapy from a mental health professional, suggest that they make an appointment at the Counseling Center.</p> <p><b>Counseling and Psychological Services (CaPS):</b>  <b>(585) 475-2261</b>  <a href="https://www.rit.edu/counseling/">https://www.rit.edu/counseling/</a></p> <p>Appointments are available Monday through Friday from 9:00 a.m.-4:00 p.m. Schedule, change, or cancel an appointment using a secure message on the <a href="#">RIT Wellness Portal</a> or contact us at 585-475-2261.</p> <p>Report concerns about a student to the <b>Student Behavior Consultation Team (SBCT)</b>  <a href="https://www.rit.edu/student-behavior-consultation-team-sbct">https://www.rit.edu/student-behavior-consultation-team-sbct</a></p> <p>Submit a <b>Tiger Cares Report</b> by clicking on the “File a Report” link.</p> <p>The <b>Red Folder</b> is a resource available to faculty and staff that provides information on common indicators of student distress. <a href="#">View the Red Folder</a></p>
<p>You are concerned that a student has an <b>acute</b> or multiple <b>mental health issue(s)</b> impacting their functioning</p>	<p>Report concerns about a student to the <b>Student Behavior Consultation Team (SBCT)</b>  <a href="https://www.rit.edu/student-behavior-consultation-team-sbct">https://www.rit.edu/student-behavior-consultation-team-sbct</a></p> <p>Submit a <b>Tiger Cares Report</b> by clicking on the “File a Report” link.</p> <p><b>CAD In-House Counselor: (585) 475-5335</b>  Students can make appointments via email with our in-house counselor, <b>Doug Newcomb</b> <a href="mailto:dnycc@rit.edu">dnycc@rit.edu</a>.</p>
<p>A student needs an <b>informal, confidential space</b> to explore their options to resolve a conflict, complaint, concern or problem</p>	<p><b>The Ombuds Office</b>  <a href="https://www.rit.edu/ombuds/">https://www.rit.edu/ombuds/</a></p> <p>The RIT Ombuds office is open each weekday between 9 a.m. - 5:00 p.m. They are located in SAU Room 1110.</p>
<p>A student needs to explore their options to <b>resolve conflicts in the classroom</b> (i.e., grade disputes, personality conflicts, etc.)</p>	<p><b>School Director and Program Director</b>  <a href="https://inside.cad.rit.edu/wp-content/uploads/2020/08/CAD_OrgCharts_2020.pdf">https://inside.cad.rit.edu/wp-content/uploads/2020/08/CAD_OrgCharts_2020.pdf</a></p>
<p>A student has disclosed a permanent or temporary <b>disability</b> impacting their academic performance</p>	<p><b>Disability Services Office</b>  <a href="https://www.rit.edu/disabilityservices/">https://www.rit.edu/disabilityservices/</a></p> <p>The DSO office is open for both in-office or virtual appointments each weekday between 8 a.m. - 4:30 p.m. Please contact the office at <a href="mailto:dso@rit.edu">dso@rit.edu</a>.</p>
<p>A student has expressed a concern about their <b>health</b>, including COVID-19, sexually transmitted infections or preventing pregnancy.</p>	<p><b>Student Health Center: (585) 475-2255</b>  <a href="https://www.rit.edu/studenthealth/">https://www.rit.edu/studenthealth/</a></p> <p>Appointments are available Monday through Friday from 8:30 a.m. - 4:30 p.m. Schedule, change, or cancel an appointment on the <a href="#">RIT Wellness Portal</a> or contact us at 585-475-2255.</p>