

**Study Abroad & Fellowships**

**Faculty-Led Proposal: Part I**

**Instructions**:

- Please complete this document and return it to the CIAS Dean’s office.

- If this is an existing course, attach a copy of the syllabus.

- If you have any questions, please contact CIAS Study Abroad Liaison: robin.cass@rit.edu

**1. Administrative Information**

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| **Name of Faculty (s):** *Person actually taking students overseas* | |
| **Program Title:** *This is a permanent title and cannot be changed once it has been added to the SA database* | |
| **Location(s**) (City, Country): | |
| **This program is**: \_\_\_New \_\_\_Renewed version of existing one \_\_\_Replacing existing course  *If renewing of replacing a course, provide name/number/credits:* | |
| **Academic Program and School**: | **Number of RIT Semester Credits**: |
| **Prerequisites**, if any: | |
| **Term of Program** (check all that apply):  \_\_\_Fall Semester \_\_\_Spring Semester \_\_\_Winter Break \_\_\_Spring Break \_\_\_Summer | |
| **Dates of Course**: | **Dates of travel** (if different): |

**2. Rationale**

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| **Program rationale**: *Describe the overall structure of the program and what makes it unique and relevant.* |
| **Faculty expertise**: *Explain what makes the faculty leading the program a good fit with it and what previous experience/skills are being brought to the program.* |
| **Location criteria**: *Explain how the program location(s) was chosen and evaluated, and how the site(s) will be incorporated into the course pedagogy.* |
| **Describe any RIT links** (faculty, alumni, institutional partnerships, etc.) **with the proposed program location that you are aware of**. |
| **Mention any other CIAS programs in or near the proposed location that you are aware of**. |

**3. Student Information**

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| **Anticipated number of Participants**: | **Required minimum year level** if applicable: |
| **Required College/Major(s)** if any: | **Required Language(s) proficiency**, if applicable: |

**4. Student Learning and Development**

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| **Academic structure**: *Describe the structure used for academic delivery and how they link to learning outcomes of your academic program. Also describe teaching facilities within which students will learn, and what type of instruction will occur, especially in the case where no traditional teaching facilities are part of the program.* |
| **Additional activities**: *Describe excursions, visits, activities and places of interest that could be included in your itinerary and how they would provide a relevant contribution (academic or cultural) to the program.* |

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| **To be completed by college Dean or Dean appointed representative ONLY** | | |
| Date Received: | | Approval:  Yes No |
| Date Approved: | | Date Forwarded to Study Abroad & Fellowships: |
| Number of Minimum Participants Required: | | |
| Approved by: | | |
| Name (Please Print): |  | |
| Signature: |  | |
| Title: |  | |
| Additional Notes: | | |