

CIAS is instituting a formal process to recognize the accomplishments and awards of its schools, departments and individual faculty, staff and students. This would include RIT and CIAS awards, grants awarded, awards or honors in a specific discipline or industry, student scholarships, etc.

If you have an accomplishment that you would like to have recognized, please provide the following information to your school's office:

- · Name and Contact information for who received the award
- · Name of CIAS school, office, department, or center
- · Name of the award
- · Name of the sponsor
- · A short description of the award/honor
- · Image to post with the story (a high resolution image is necessary for feature stories on the CIAS website)

The CIAS school or department should email the complete information to Lucas Barber, CIAS Marketing and Communications Manager lmbpgd@rit.edu. He will post the story out to the appropriate channels including: the CIAS website news and school page, CIAS social media, and/or the CIAS newsletter and University News.

If a formal announcement or post about the accomplishment has already been published to a website or newsletter you can simply email a web link to the post.