

Special Permission for the Late Submission of a Film for Screenings

Student name _____

Title of Film _____

Class Name _____

Class Number _____ - _____ - _____

Note on Policy:

Students may only be granted permission to submit a film to screenings beyond the last day of classes for one of the following reasons:

- A) The student is completing the film from out of town and the student's travel schedule will not allow the student to be in Rochester until the screening date.
- B) The student has a medically documented illness or family emergency.
- C) The student had been completing the film according to schedule, before a significant breakdown of RIT facility support prevented completion.

Thesis adviser or instructor, please state the reason for this late submission.

Signature of thesis adviser or instructor

_____ Date ____ ____ ____

Signature of SOFA administrative chair

_____ Date ____ ____ ____